



Clear jams in the document feeder

1. Lift the latch to release the document-feeder cover.



2. Open the document-feeder cover.



3. Lift the jam-access door, and remove any jammed paper.

If necessary, rotate the green wheel at the front of the document feeder to remove jammed paper.



4. Press on the door next to the document-feeder rollers to make sure it is closed completely.



5. Flow models only: Lift the document feeder input tray.



6. Flow models only: Squeeze inward on the two slots at each end of the e-Duplex assembly.



7. Flow models only: Remove the e-Duplex assembly by pulling it out.



8. Flow models only: Remove any jammed paper.



9. Flow models only: Reinstall the e-Duplex assembly by sliding it in until it locks into place.



10. Flow models only: Lower the document-feeder input tray.





- NOTE: To avoid jams, make sure the guides in the document feeder input tray are adjusted tightly against the document. Remove all staples and paper clips from original documents.
- **NOTE:** Original documents that are printed on heavy, glossy paper can jam more frequently than originals that are printed on plain paper.