




HP OfficeJet Enterprise Color MFP X585




Copy on both sides (duplex)

Copy on both sides automatically

1. Load the original documents face-up in the document feeder with the top of the page leading. Adjust the paper guides to fit the size of the document.
2. From the Home screen on the product control panel, touch the **Copy** button.
3. Touch the **Sides** button.
4. To make a two-sided copy from a one-sided original, touch the **1-sided original, 2-sided output** button.
To make a two-sided copy from a two-sided original, touch the **2-sided original, 2-sided output** button.
To make a one-sided copy from a two-sided original, touch the **2-sided original, 1-sided output** button.
5. Touch the **OK** button.
6. Touch the **Start**  button.

Copy on both sides manually

1. Load the document on the scanner glass according to the indicators on the product.
2. From the Home screen on the product control panel, touch the **Copy** button.
3. Touch the **Sides** button.
4. To make a two-sided copy from a one-sided original, touch the **1-sided original, 2-sided output** button.
To make a two-sided copy from a two-sided original, touch the **2-sided original, 2-sided output** button.
To make a one-sided copy from a two-sided original, touch the **2-sided original, 1-sided output** button.
5. Touch the **OK** button.
6. Touch the **Start**  button.
7. The product prompts you to load the next original document. Place it on the glass, and then touch the **Scan** button.
8. The product temporarily saves the scanned images. Touch the **Finish** button to finish printing the copies.