For the United States only, go to the HP Home & Home Office Store.

Genuine HP cartridges can also be purchased from other retailers.

## **Replacing cartridges**

Follow these steps to replace one or more cartridges in the HP printer.

- 1. Press the Power button to turn on the printer, if it is not already on.
- 2. On the front of the printer, open the carriage access door.

#### Figure : Open the carriage access door



3. Open the cartridge access door. The carriage moves to the carriage access area. Wait until the carriage is idle and silent before proceeding.

## Figure : Open the cartridge access door



4. Press the front of the cartridge to release it, and then pull it toward you to remove it from its slot.

#### Figure : Remove the cartridge from its slot



- 5. Remove the new cartridge from its packaging.
- 6. Hold the cartridge so that the cartridge contacts are facing toward the printer.
- 7. Slide the new cartridge into its slot, and then gently push it forward until it clicks into place.

### A NOTE:

Make sure that the colored dot on the cartridge label matches the colored dot on the slot.

#### Figure : Insert the cartridge into its color-coded slot



- 8. Repeat these steps for other cartridges, if necessary.
- 9. Close the cartridge access door.

#### Figure : Close the cartridge access door



10. Close the carriage access door.

#### Figure : Close the carriage access door



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# Have feedback about your support experience?

HP's Senior Vice President of Customer Service & Support, Richard Bailey, is interested in hearing from you.