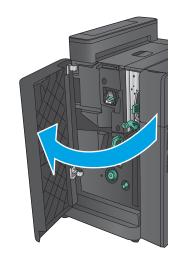
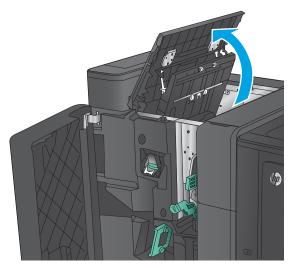


Clear front left door jams in the booklet maker

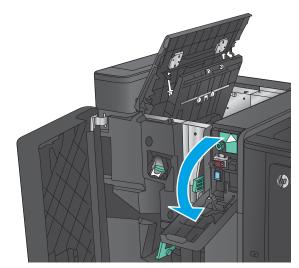
1. Open the front left door.



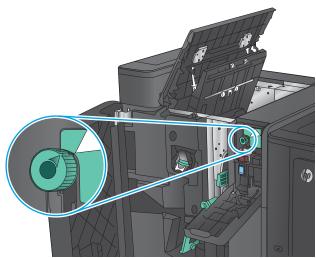
**2. Hole punch models only:** Open the top left door.



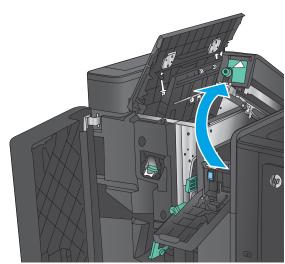
**3. Hole punch models only:** Open the hole-punch door.



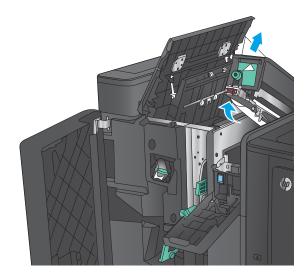
**4. Hole punch models only:** Turn the knob to align the arrows.



**5. Hole punch models only:** Lift the hole-punch unit.

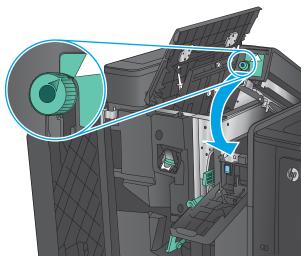


 Hole punch models only: If paper is jammed in the bottom of the hole-punch unit, carefully remove it.

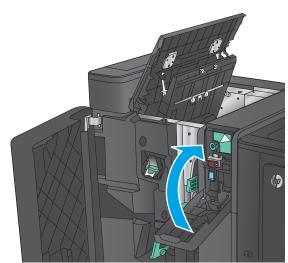


**7. Hole punch models only:** Close the hole-punch unit

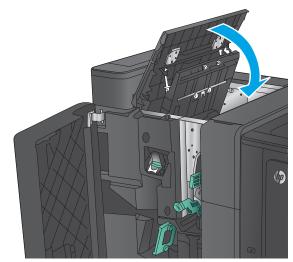
**NOTE:** Ensure the arrows on the hole punch are positioned as shown in the graphic.



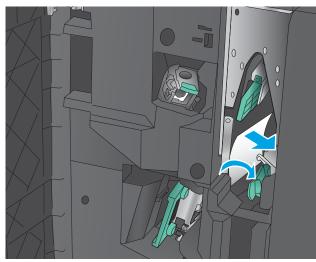
**8. Hole punch models only:** Close the hole-punch door.



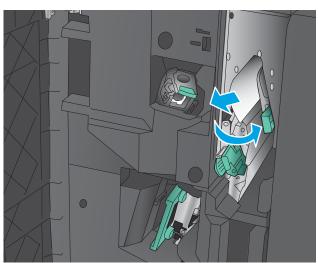
**9. Hole punch models only:** Close the top left door.



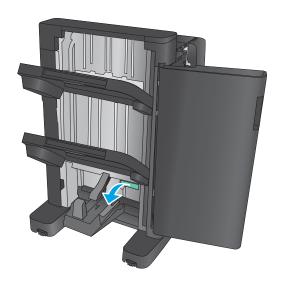
 Move the lower jam-release lever to the right, and then remove any paper. Move the lower jamrelease handle to the left.



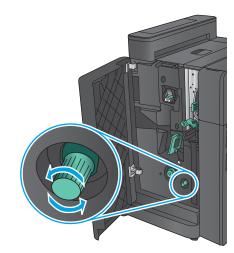
**11.** Move the upper jam-release lever to the right, and then remove any paper. Move the upper jam-release handle to the left.



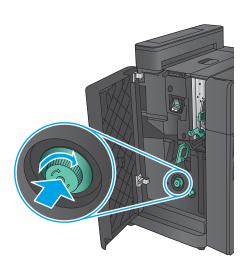
12. Open the lower booklet door.



**13.** Turn the small jam-release knob counterclockwise.



**14.** Press the large jam-release knob, and then turn it clockwise.



**15.** Remove all paper from the lower booklet door area.

16. Close the lower booklet door.



