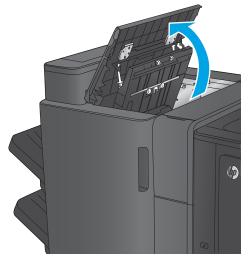
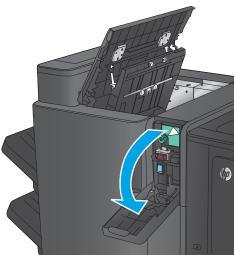


Clear top left door jams in the stapler/stacker

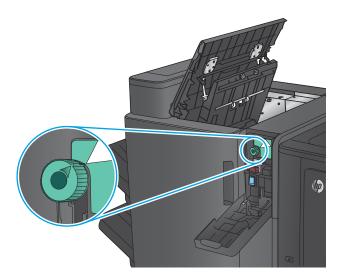
1. Open the top left door.



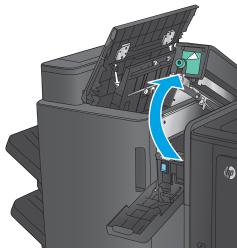
2. Hole punch models only: Open the hole-punch door.



3. Hole punch models only: Turn the knob to align the arrows.

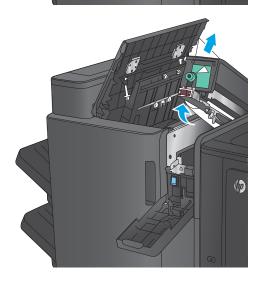


4. Hole punch models only: Lift the hole-punch unit

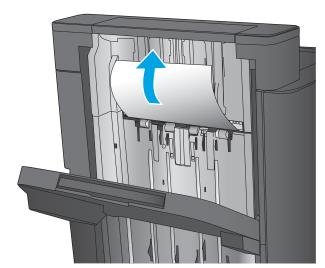


 Hole punch models only: If paper is jammed in the bottom of the hole-punch unit, carefully remove it.

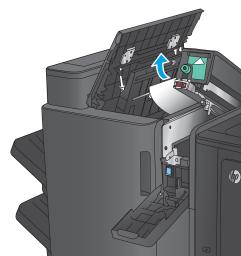
NOTE: Do not close the hole-punch unit yet.



6. Lift the jam access cover for the output slot, and gently remove any jammed paper.

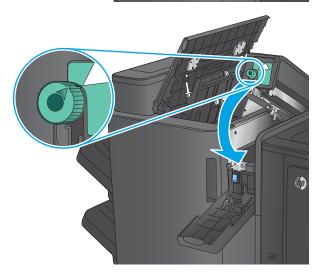


7. Remove all paper from the top left door area.

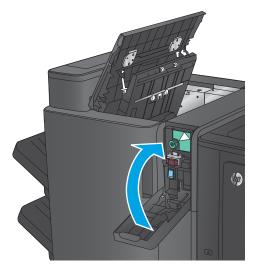


8. Hole punch models only: Close the hole-punch unit.

NOTE: Ensure the arrows on the hole punch are positioned as shown in the graphic.



9. Hole punch models only: Close the hole-punch door.



10. Close the top left door.

