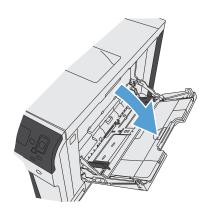




1. Open Tray 1.

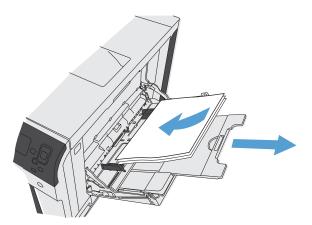


2. Pull out the tray extension to support the paper.



3. Load paper in the tray.

**TIP:** To achieve the highest print-quality, HP recommends that you load the paper long-edge first.



- 4. Make sure that the stack fits under the tabs on the guides and does not exceed the load-level indicators.
- 5. Adjust the side guides so that they lightly touch the paper stack but do not bend it.