



Automatically print on both sides with Windows

NOTE: This information applies only to products that have an automatic duplexer.

- 1. On the **File** menu in the software program, click **Print**.
- Eile
 Edit
 View
 Inser

 Save
 As...

 Page
 Setup...

 Page
 Setup...

 Print...
 Ctrl+P

 V
 V
- 2. Select the product, and then click the **Properties** or **Preferences** button.

Print				8 X
Printer				
Name: 😽 HP Color LaserJet CP4520 PCL6				Properties
Status: Type:	HP Color LaserJet CP4520 PCL6			Fin <u>d</u> Printer
Where: Comment:	HP Color LaserJet Family	Driver PCL5		Manual duplex
Page range	HP LaserJet 8100 Series PCL 5			
Current Pages:	HP LaserJet M1319f MFP		=	
Type par ranges s from the				
section. or p1s1,	For example, type 1, 3, 5–12 p1s2, p1s3–p8s3			
Print <u>w</u> hat:	Document 💌	Zoom		
Print:	All pages in range 🔹 💌	Pages per s <u>h</u> eet:	1 page	•
		Scale to paper size:	No Scaling	•
Options			ОК	Cancel

3. Click the **Finishing** tab.

4. Select the **Print on both sides** check box. Click the **OK** button to print the job.

HP Color LaserJet CP4520 PCL6 Document Properties	×
Adversed Printing Shorteuts Paper/Duality Effect Firis	hing Lab Storage Color Services
Advanced Finning shoricors Paper/quarty Energy	IOD Storage Color Services
Document Options	
Print on both sides	E
Ein anne up	
Pip pages up Rooklet lauout:	
Panes ner sheet	
1 page per sheet.	
Print page borders	
Page order:	
Right, then Down	
	Orientation
	- DX
	• Fordat
	C Landscape
	Rotate by 180 degrees
49	About Help
187487	OK Cancel
144441	OK Cancel
1976 - Le Levelet (2002) PCI & Document Propertier	OK Cancel
HP Color LaserJet CP4520 PCL6 Document Properties	OK Cancel
HP Color Laserlet CP4520 PCL6 Document Properties Advanced Printing Shotouts Paper/Quality Effects Find	OK Cancel
HP Color Laser/et CP4520 PCL6 Document Properties Advanced Printing Shortcuts Paper/Quality Effects First	DK Cancel
HP Color LaserJet CP4520 PCL6 Document Properties Advanced Printing Shortcuts Paper/Quality Effects Finit Document Options	DK Cancel
Advanced Plinning Shortcuts Paper/Quality Effects Finite Document Options Print on both tides	DK Carcel
Advanced Printing Shortcuts Paper/Quality Effects Finds	DK Cancel
HP Color Laser/et CP4520 PCL6 Document Properties Advanced Printing Shortcuts Paper/Quality Effects Finid Document Options Print on both sides Fip pages up Bookle layout:	DK Cancel
HP Color LaserJet CP4520 PCL6 Document Properties Advanced Printing Shortcuts Paper/Quality Effects Firiti Document Options Print on both tides Prip pages up Booklet layout: Off	DK Carcel
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HP Color LaserJet CP4520 PCL6 Document Properties Advanced Pinning Shotcuts Paper/Quality Effects Finit Document Options Fip pages up Bookel layout Off Pages per sheet Page order: Right.then Down	DK Cancel Intro Job Storage Color Services Orientation Portrait Landscepe Rotate by 180 degrees
In the construction of th	Dientalion Orientalion Orientalion Charles Rotate by 180 degrees

OK

Cancel