

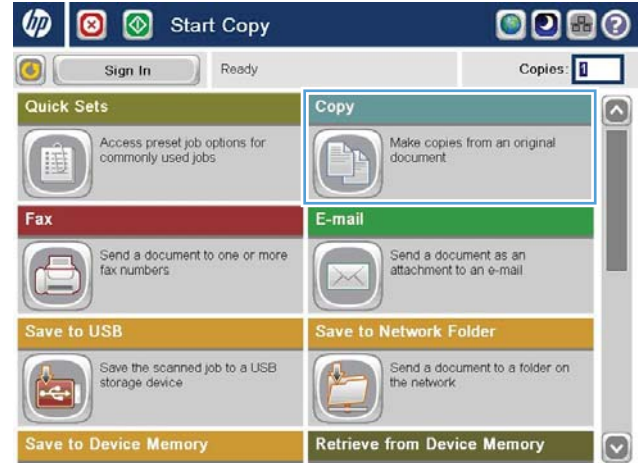


# HP LaserJet Enterprise MFP M725

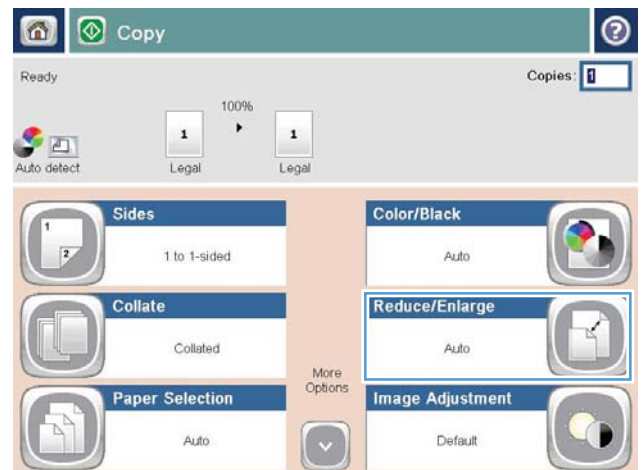


## Reduce or enlarge a copy image

1. From the Home screen on the product control panel, touch the **Copy** button.



2. Touch the **Reduce/Enlarge** button.



3. Select one of the predefined percentages, or touch the **Scaling** field and type a percentage between 25 and 200 when using the document feeder or between 25 and 400 when copying from the scanner glass. Touch the **OK** button. You can also select these options:

- **Auto**: The product automatically scales the image to fit the paper size in the tray.
- **Auto Include Margins**: The product reduces the image slightly to fit the entire scanned image within the printable area on the page.

**NOTE:** To reduce the image, select a scaling percentage that is less than 100. To enlarge the image, select a scaling percentage that is greater than 100.

4. Touch the Start  button.

