



LASERJET PRO 400 MFP M425 SERIES



Fax from the flatbed scanner

1. Place the document face-down on the scanner glass.



2. From the Home screen on the product control panel, touch the **Fax** button.
3. Use the keypad to type the fax number.
4. Touch the **Start Fax** button.
5. The product prompts you to confirm that you are sending from the scanner glass. Touch the **Yes** button.
6. The product prompts you to load the first page. Touch the **OK** button.
7. The product scans the first page and then prompts you to load another page. If the document has multiple pages, touch the **Yes** button. Continue this process until you have scanned all the pages.
8. When you have scanned the last page, touch the **No** button at the prompt. The product sends the fax.