




# LASERJET PRO 400 M401 PRINTER SERIES



## Use HP ePrint

Use HP ePrint to print documents by sending them as an email attachment to the product's email address from any email enabled device.

 **NOTE:** The product must be connected to a wired or wireless network and have Internet access to use HP ePrint. HP ePrint is not available with the HP LaserJet Pro 400 M401d Printer.


## Set up HP ePrint (LCD control panel)

1. To use HP ePrint, you must first enable HP Web Services.
  - a. On the product control panel, press the **OK** button to open the menus.
  - b. Select the **HP Web Services** menu, and then press the **OK** button.
  - c. Select the **Enable Web Services** option, and then press the **OK** button.

When the Web Services option is enabled, the product prints an information sheet that includes the product code and instructions to sign up at [www.eprintcenter.com](http://www.eprintcenter.com).


2. Once you have registered the product, use the HP ePrintCenter Web site to define security settings and to configure default print settings for all HP ePrint jobs sent to this product.
  - a. Go to [www.hpeprintcenter.com](http://www.hpeprintcenter.com).
  - b. Click **Sign In**, and enter your HP ePrintCenter credentials or sign up for a new account.
  - c. Select your product from the list, or click **+ Add printer** to add it. To add the product, you need the printer code, which is the segment of the product email address that is before the @ symbol. You can get this code by printing the Web Services page from the product control panel.

After you have added your product, you will have the option to customize the product email address.

 **NOTE:** This code is valid for only 24 hours from the time you enable HP Web Services. If it expires, follow the instructions to enable HP Web Services again, and obtain a new code.

- d. To prevent your product from printing unexpected documents, click **ePrint Settings**, and then click the **Allowed Senders** tab. Click **Allowed Senders Only**, and add the email addresses from which you want to allow ePrint jobs.
  - e. To set up default settings for all ePrint jobs sent to this product, click **ePrint Settings**, click **Print Options**, and select the settings that you want to use.
3. To print a document, attach it to an email message sent to the product's email address. Both the email message and the attachment will print.

# Set up HP ePrint (touchscreen control panel)

1. To use HP ePrint, you must first enable HP Web Services.
  - a. From the Home screen on the product control panel, touch the Web Services  button.
  - b. Touch the **Enable Web Services** button.
2. From the **HP Web Services** menu, touch the **Display E-Mail Address** button to display the product's email address on the control panel.
3. Use the HP ePrintCenter Web site to define security settings and to configure default print settings for all HP ePrint jobs sent to this product.
  - a. Go to [www.hpeprintcenter.com](http://www.hpeprintcenter.com).
  - b. Click **Sign In**, and enter your HP ePrintCenter credentials or sign up for a new account.
  - c. Select your product from the list, or click **+ Add printer** to add it. To add the product, you need the printer code, which is the segment of the product email address that is before the @ symbol. You can get this code by printing the Web Services page from the product control panel.

After you have added your product, you will have the option to customize the product email address.



**NOTE:** This code is valid for only 24 hours from the time you enable HP Web Services. If it expires, follow the instructions to enable HP Web Services again, and obtain a new code.

- d. To prevent your product from printing unexpected documents, click **ePrint Settings**, and then click the **Allowed Senders** tab. Click **Allowed Senders Only**, and add the email addresses from which you want to allow ePrint jobs.
  - e. To set up default settings for all ePrint jobs sent to this product, click **ePrint Settings**, click **Print Options**, and select the settings that you want to use.
4. To print a document, attach it to an email message sent to the product's email address. Both the email message and the attachment will print.