

Clear paper jams in the Booklet maker

Clear jams in the top output area

1. Open the top cover.



2. Lift the TF feeder, and then turn the knob while the TF feeder is lifted.



3. Remove any jammed paper.

Clear jams in the booklet maker paper path

1. Open the booklet maker door.



2. Release the lever.



3. Turn the knob.



4. Remove the jammed paper.

Clear jams in the booklet maker booklet output area





3. Turn the knob to advance the jammed paper.



4. Remove the jammed paper/booklet from the output area.

Clear jams in the booklet maker assembly-right-upper area





3. Open the vertical tray by pulling outward on the green tab.



4. Remove the jammed paper.

Clear jams in the booklet maker assembly left middle area





3. Pull the green tab.



4. Remove the jammed paper.

5. Open the clear plastic door at the left bottom.



6. Remove the jammed paper.

Clear jams in the booklet maker assembly left lower area





- 3. Open the roller door.
- 4. Remove the jammed paper.
- 5. Open the clear plastic door at the left bottom.



6. Remove the jammed paper.

Clear jams in the IPTU

1. Lift the IPTU cover and clear any jammed paper inside the IPTU.



2. Close the IPTU cover.

Clear jams in the inner finisher (IF)

1. Open the staple cartridge access door.



2. Rotate the lever to the left to release the hooks that secure the inner finisher (they hold the IF in place).



- 3. Slide the inner finisher partially out.
- 4. Release the lever to open the right cover on the inner finisher.



5. Lift the inner finisher jam access cover, and then remove any jammed paper inside the rear of the inner finisher.



- **6.** Close the inner finisher jam access cover.
- 7. Close the inner finisher right cover.
- 8. Open the output side jam access cover, and then remove any jammed paper.



- 9. Close the output side jam access cover.
- **10.** Slide the inner finisher in until it clicks into place.
- **11.** Close the staple cartridge access door.