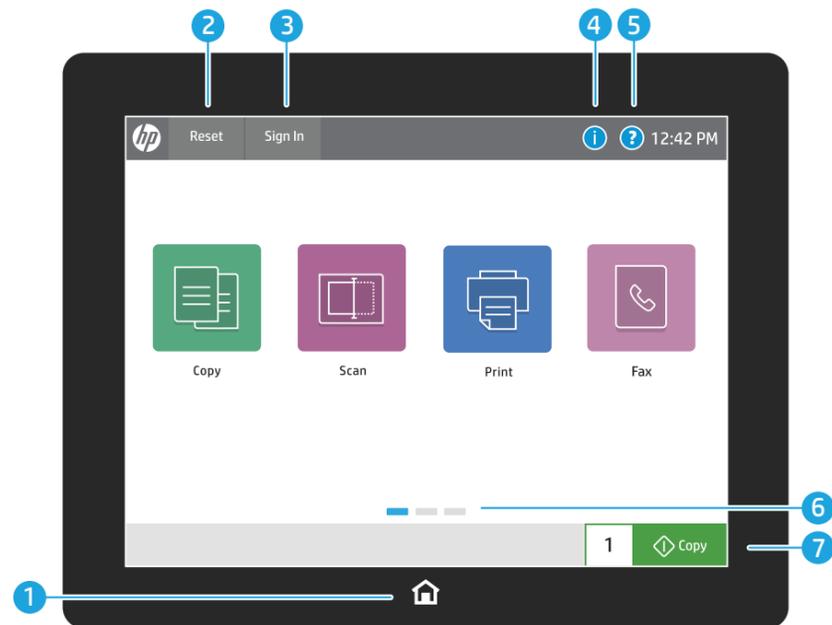


hp Use the Control Panel



- 1 Touch the **Home** button to return the printer to the Home screen.
- 2 Touch the **Reset** button to resume paused jobs and return the printer to a fresh state.
- 3 Touch the **Sign In** (or **Sign Out**) button to sign in or out for access to secured features.
- 4 Touch the **Information** button to access information about the wireless or ethernet information, Wi-Fi Direct, sleep settings, the printer's fax number or HP Web Services.

- 5 Touch the **Help** button for assistance on any screen.
- 6 Swipe the screen left or right to scroll between pages.
- 7 Touch the **Copy** button to start a copy job and change the number of copies.

Copy

Copy documents using image preview, change settings, and create, save and load saved Quick Sets.

Scan

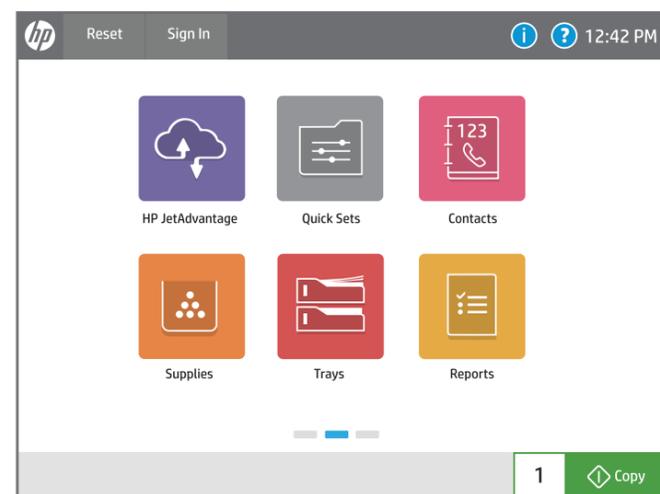
Scan includes Scan to Email, Scan to Network Folder, Scan to USB Drive, Scan to Job Storage, and Scan to SharePoint®.

Print

Print a document from job storage, and from a portable USB flash drive.

Fax

Scan and send a document to a Fax machine.



HP JetAdvantage

Access **HP JetAdvantage** solutions, including Security solutions, Management solutions, Workflow solutions, and Mobile Printing solutions.

Quick Sets

Saved **Quick Sets** are stored and configured on the EWS to print, e-mail, copy, scan, and fax jobs.

Contacts

Create and manage **Contacts** for Scan to Email or fax jobs.

Supplies

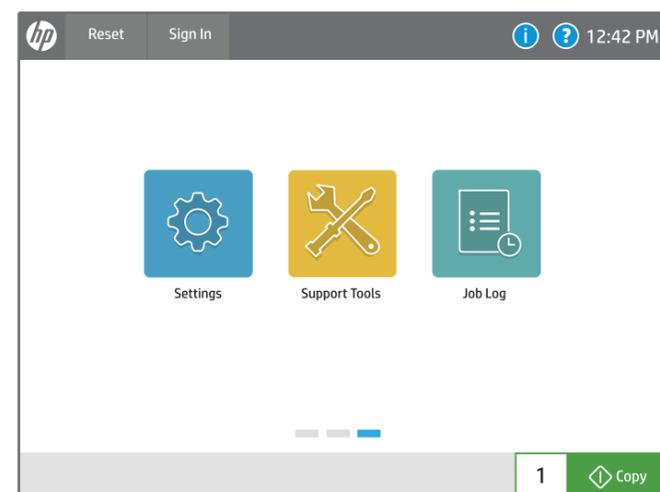
Check the status of **Supplies** and kits.

Trays

View the status of paper **Trays** and configure the paper type and size.

Reports

View and print **Reports** related to the printer, such as the configuration page.



Settings

View and manage printer **Settings**, including copy/print, scan/digital send, fax, supplies and networking.

Support Tools

Use **Support Tools** to troubleshoot, perform maintenance, and access the Service menu.

Job Log

View or print a list of completed jobs and view job details.