

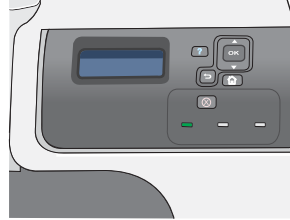


# HP Color LaserJet Enterprise CP4020-CP4520 Series Printer



## Print a stored job

1. Press the **Home** button .



2. Press the down arrow ▼ to highlight the **RETRIEVE JOB** menu, and then press the **OK** button.
3. Press the down arrow ▼ to highlight your user name, and then press the **OK** button.
4. Press the down arrow ▼ to highlight a job name, and then press the **OK** button.

The **PRINT** or **PRINT AND DELETE** option is highlighted.

**NOTE:** If you have stored more than one job on the product, you have the option to print or delete all of them at the same time.

5. Press the **OK** button to select the **PRINT** or **PRINT AND DELETE** option.
6. If the job requires a PIN, press the up arrow ▲ or the down arrow ▼ to enter the PIN, and then press the **OK** button.

**NOTE:** If you use the up arrow ▲ or the down arrow ▼ to enter the PIN, press the **OK** button after each digit.

7. Press the **OK** button to select the **COPIES** option.
8. To print the number of copies specified in the driver when the job was stored, press the **OK** button to select the **JOB** option.

To print more copies than were specified in the driver when the job was stored, press the down arrow ▼ to highlight the **COPIES** option, and then press the **OK** button. Press the up arrow ▲ or the down arrow ▼ to select the number of copies, and then press the **OK** button. The number of copies printed is the number of copies specified in the driver multiplied by the number of copies specified for the **COPIES** option.