



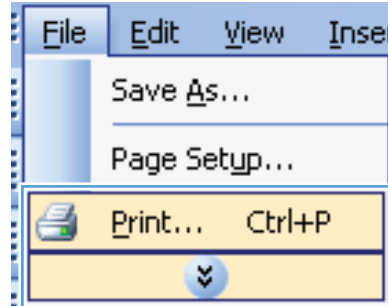
HP Color LaserJet Enterprise CP4020-CP4520 Series Printer



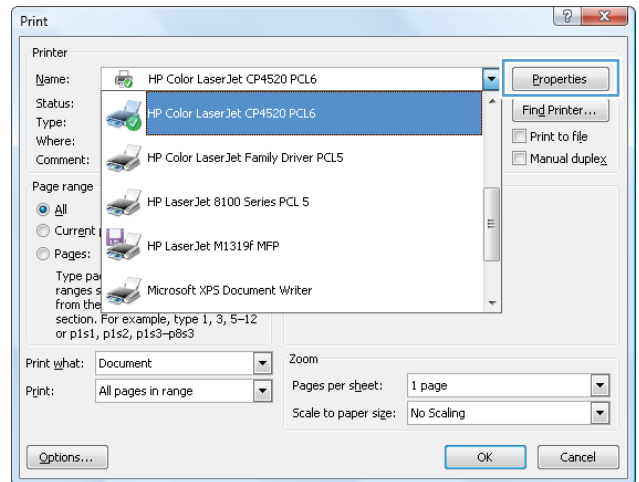
Manually print on both sides with Windows

NOTE: This information applies only to products that do not have an automatic duplexer.

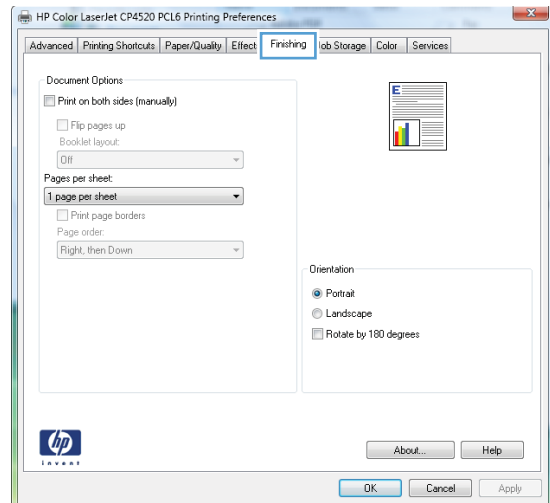
1. On the **File** menu in the software program, click **Print**.



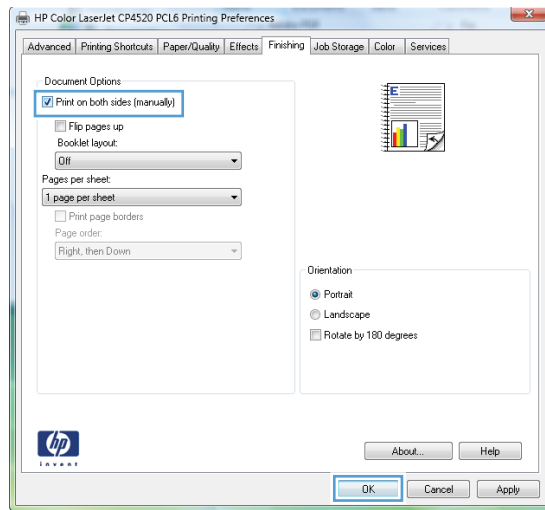
2. Select the product, and then click the **Properties** or **Preferences** button.



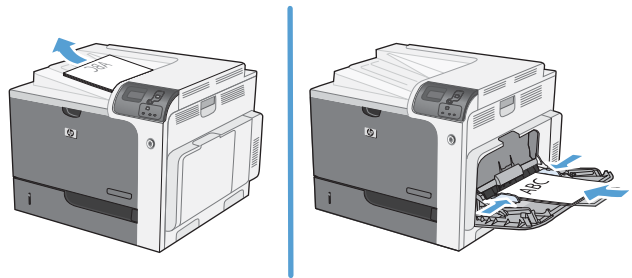
3. Click the **Finishing** tab.



4. Select the **Print on both sides (manually)** check box. Click the **OK** button to print the first side of the job.



5. Retrieve the printed stack from the output bin, and place it with the printed-side facing up in Tray 1.



6. On the control panel, press the **OK** button to print the second side of the job.

